

SALEM-Immanuel Lutheran College
Plan on Use of Capacity Enhancement Grant (2021/2022)

I. Strategies

1. To employ part-time personnel to conduct after school classes to cater for diverse learning needs.
2. To employ teachers to help relieving teachers' teaching load.
3. To employ teaching assistants to help relieving teachers' non teaching responsibilities (e.g. camp liaison, transportation liaison, data entry, record filing and teacher substitution).

II. Implementation

1. Project 1

Running different types of after school classes /programmes.

	Item	Teacher i/c	Estimated Budget \$
1	LTDC: Sponsorship for external elite programmes (junior form)	Wan SL	\$30,000
2	LTDC: Tutor fees for elite classes (junior form)	Wan SL	\$6,750
3	LTDC: Tutor fees for remedial classes	Wan SL	\$23,625
4	LTDC: Workshop in learning skills (senior form)	Wan SL	\$10,000
5	English: 1st term: S.1-3 Revision Class	Cheng HN	\$10,800
6	English: 2nd term: S.1-3 Revision Class	Cheng HN	\$10,800
7	English: 2nd term: S.4-S.5 Skill enhancement class	Cheng HN	\$14,400
8	Chinese: Tutorial classes for the students of below average ability	Chan WS	\$10,800
9	Chinese: Chinese Literature and Writing Camp for elites (S.4/S.5)	Chan WS	\$16,200
10	Chinese: Chinese Literature, Writing Camp and Competition	Chan WS	\$2,300
11	Math: Maths Team (S1-3)	Lee Y	\$28,000
12	Math: S1-3 Enhancement Programmes	Lee Y	\$12,000
13	Math: S.5 Enhancement Programmes	Lee Y	\$6,000
14	Math: S.6 Elite Programme	Lee Y	\$12,800
15	Math: S.6 Supplementary Programmes	Lee Y	\$12,800
16	Physics: Remedial class for underachievers	Cheung FC	\$2,700
17	Chemistry: S.6 elite class	Leung FY	\$5,400
18	Chemistry: S.5 elite class	Leung FY	\$2,700
19	Biology: Revision classes run by tutors for 2 courses	Tong HK	\$4,800
20	ICT: ICT S.6 Enhancement programme	Chu WK	\$1,800
21	ICT: ICT S.5 Diversity learning Scheme	Chu WK	\$1,800
22	Chinese History: Revision class for S.6	Yeung KC	\$1,800
23	Chinese History: Revision class for S.5	Yeung KC	\$1,800
24	History: S.6 answering technique training	Wan SL	\$2,400
25	History: S.5 revision class	Wan SL	\$2,100
26	Geography: Remedial follow up program for S.5	Leung KY	\$1,800
27	Geography: Elite enhancement program for S.6	Leung KY	\$3,600
28	Economics: Remedial class	Tang YW	\$2,500
29	BAFS: S.6 Remedial Class and Elite Class	Lui KY	\$4,800
30	BAFS: S.5 Remedial Class	Lui KY	\$2,400
Total:			\$249,675

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Project 2

Hiring of Teacher 21-22 Teacher 1 GM

Qualification required	university graduates with teaching experience
No. of assistants	1
Employment terms	on contract basis salary per month, including MPF, \$40,095
Estimated expenditure	\$40,095 x 12 = \$481,140

2. Project 3

Hiring of teaching assistant and assistant teacher

Qualification required	university graduates or post-secondary diploma holders
No. of assistants	1
Employment terms	on contract basis salary per month, including MPF, \$20,034
Estimated expenditure	\$20,034 x 12 = \$240,408

III. Overall Estimate

Total estimate of the above 3 projects		\$971,223
CEG Grant (2122)		
(A)	Surplus brought from previous year (2021)	\$409,994.36
(B)	Current year (2122)	\$642,934.00
(A) + (B)	Total:	\$1,052,928.36

IV. Evaluation

Individual projects will be evaluated as follows:

Project	Performance Indicators	Assessment Mechanism	Person i/c
1	<ul style="list-style-type: none"> ✧ Students enrolled in each of the classes have an average of 80% attendance; ✧ Most subject departments found the classes are effective; ✧ 75% of the students indicate that the classes are “helpful”. 	<ul style="list-style-type: none"> ✧ Attendance will be recorded ✧ A survey will be conducted to collect participants’ feedback at the end of the classes. 	Ms Wan SL
2 & 3	<ul style="list-style-type: none"> ✧ Teachers’ workload will be relieved substantially. 	<ul style="list-style-type: none"> ✧ Evaluated in Administrative Council meetings. 	AP Lau KK