

SALEM-Immanuel Lutheran College
Plan on Use of Capacity Enhancement Grant (2020/2021)

I. Strategies

1. To employ part-time personnel to conduct after school classes to cater for diverse learning needs.
2. To employ teachers to help relieving teachers' teaching load.
3. To employ teaching assistants to help relieving teachers' non teaching responsibilities (e.g. camp liaison, transportation liaison, data entry, record filing and teacher substitution).

II. Implementation

1. Project 1

Running different types of after school classes /programmes.

	Item	Teacher i/c	Estimated Budget \$
1.	LTDC: Elite enhancement	Wu Y	30,000
2.	LTDC: Summer Foundation Courses	Wan SL	20,000
3.	LTDC: Review learning skills for junior form students	Wan SL	10,000
4.	English: Revision classes for underachievers	Cheng HN	13,600
5.	English: Enhancement programme for students with average abilities	Ho HS	7,200
6.	Chinese: Tutorial classes for the students of average ability	Chan WM	16,200
7.	Chinese: Tutorial classes for the students of below average ability	Chan WS	10,800
8.	Chinese: Chinese Literature and Writing Camp for elites (S.4/S.5)	Cheung SL	600
9.	Chinese: Chinese Literature and Writing Camp for elites (S.3)	Chan WM	1,700
10.	Math: Math Team (S.1-S.3)	Lee Y	20,000
11.	Math: Elite classes for S.1-S.6 Elite students	Chang YW	30,000
12.	Physics: Remedial class for underachievers	Young KM	2,700
13.	Chemistry: Enhancement class for S.6 elites	Leung FY	2,700
14.	Chemistry: Enhancement class for S.5 elites	Leung FY	2,700
15.	Biology: Enhancement class for S.6 elites	Tong HK	2,400
16.	Biology: Enhancement class for S.5 elites	Wut PF	2,400
17.	ICT: S.6 Enhancement programme	Ho MY	1,800
18.	ICT: S.5 Diversity learning Scheme	Ho MY	1,800
19.	Chinese History: Revision class for S.6	Yeung KC	2,400
20.	Chinese History: Revision class for S.5	Yeung KC	1,800
21.	History: Revision class for S.6	Wan SL	2,400
22.	History: Revision class for S.5	Wan SL	2,100
23.	Geography: Remedial follow up program for S.5	Yu J	1,800
24.	Geography: Elite enhancement program for S.6	Leung KY	1,800
25.	Economics: S.4 Remedial class	Tang YW	2,500
26.	BAFS: S.6 Elite Class	Lui KY	2,400
27.	BAFS: S.6 Remedial Class	Lui KY	2,400
28.	BAFS: S.5 Remedial Classes	Lui KY	4,800
			HK\$201,000

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Project 2

Hiring of Teacher 20-21 Teacher 1 GM

Qualification required	university graduates with teaching experience
No. of assistants	1
Employment terms	on contract basis salary per month, including MPF, \$38,265
Estimated expenditure	\$38,265 x 12 = \$459,180

2. Project 3

Hiring of teaching assistant and assistant teacher

Qualification required	university graduates or post-secondary diploma holders
No. of assistants	2
Employment terms	on contract basis salary per month, including MPF, \$38,645.25
Estimated expenditure	\$38,645.25 x 12 = \$463,743

III. Overall Estimate

Total estimate of the above 3 projects		\$1,123,923
CEG Grant (2021)		
(A)	Surplus brought from previous year (1920)	\$600,285.30
(B)	Current year (2021)	\$638,461.00
(A) + (B)	Total:	\$1,238,746.30

IV. Evaluation

Individual projects will be evaluated as follows:

Project	Performance Indicators	Assessment Mechanism	Person i/c
1	<ul style="list-style-type: none"> ✧ Students enrolled in each of the classes have an average of 80% attendance; ✧ Most subject departments found the classes are effective; ✧ 75% of the students indicate that the classes are “helpful”. 	<ul style="list-style-type: none"> ✧ Attendance will be recorded ✧ A survey will be conducted to collect participants’ feedback at the end of the classes. 	Ms Wan SL
2 & 3	<ul style="list-style-type: none"> ✧ Teachers’ workload will be relieved substantially. 	<ul style="list-style-type: none"> ✧ Evaluated in Administrative Council meetings. 	VP Wut PF