

SALEM-Immanuel Lutheran College
Plan on Use of Capacity Enhancement Grant (2017/2018)

I. Strategies

1. To employ part-time personnel to conduct after school classes to cater for diverse learning needs.
2. To employ teachers to help relieving teachers' teaching load.
3. To employ teaching assistants to help relieving teachers' non teaching responsibilities (e.g. camp liaison, transportation liaison, data entry, record filing and teacher substitution).

II. Implementation

1. Project 1

Running different types of after school classes /programmes.

	Item	Teacher i/c	Estimated Budget \$
1.	LTDC: Foundation Courses	Chung KS	20000
2.	English: Revision classes for underachievers	Cheng HN	12600
3.	Chinese: Tutorial classes for the students of average ability	Cheung SL	10800
4.	Chinese: Tutorial classes for the students of below average ability	Chan WS	9000
5.	Chinese: Chinese Literature and Writing programme for elites	Cheung SL	600
6.	Math: Math Team (S.1-S.3)	So WS	15200
7.	Math: Remedial classes for S.1-S.3 underachievers	Ho KC	9600
8.	Math: Remedial classes for S.4-S.6 underachievers	Ho KC	14400
9.	Math: S.5-S.6 Elite Programme	So WS	9600
10.	Physics: Astronomy Elite Enhancement Scheme	Chan KK	1200
11.	Chemistry: Enhancement class for elites	Chio UK	3375
12.	Chemistry: Remedial class for underachievers	Chio UK	3375
13.	Biology: Field study course organized by external Field Study Centre	Wut PF	680
14.	Biology: Enhancement class for elites	Wut PF	3000
15.	IS: Elite Enhancement Scheme (Earth Science)	Leung FY	1200
16.	History: Diversity learning Scheme	Wan SL	3000
17.	History: Elite Enhancement Scheme	Wan SL	1800
18.	Geography: Remedial follow up programme for S.5	Chan WC	3000
19.	Geography: Remedial follow up programme for S.6	Leung KY	1800
20.	Geography: Elite enhancement program for S.6	Leung KY	3000
21.	BAFS: S.6 Elite Class	Lui KY	2400
22.	BAFS: S.6 Remedial Class	Lui KY	2400
23.	BAFS: S.5 Remedial Class	Lui KY	2400
24.	Visual Arts: Skill Enhancement Class	Hung SY	1800
			HK\$136,230

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2. Project 2

Hiring of Teacher

Qualification required	university graduates with teaching experience
No. of assistants	0.6
Employment terms	on contract basis salary per month, including MPF, \$20,456
Estimated expenditure	\$20,456 x 12 = \$245,472

3. Project 3

Hiring of teaching assistant

Qualification required	university graduates or post-secondary diploma holders
No. of assistants	2
Employment terms	on contract basis salary per month, including MPF, \$29,105
Estimated expenditure	\$29,105 x 12 = \$349,260

III. Overall Estimate

Total estimate of the above 3 projects		\$730,962
CEG Grant (1718)		
(A)	Surplus brought from previous year (1617)	\$1,068,236
(B)	Current year (1718)	\$599,381
(A) + (B)	Total:	\$1,667,617

IV. Evaluation

Individual projects will be evaluated as follows:

Project	Performance Indicators	Assessment Mechanism	Person i/c
1	<ul style="list-style-type: none"> ✧ Students enrolled in each of the classes have an average of 80% attendance; ✧ Most subject departments found the classes are effective; ✧ 75% of the students indicate that the classes are “helpful”. 	<ul style="list-style-type: none"> ✧ Attendance will be recorded ✧ A survey will be conducted to collect participants’ feedback at the end of the classes. 	Ho HS
2 & 3	<ul style="list-style-type: none"> ✧ Teachers’ workload will be relieved substantially. 	<ul style="list-style-type: none"> ✧ Evaluated in Administrative Council meetings. 	VP Hung SY